

CITY OF TEMPE SEASONAL EMPLOYMENT OPPORTUNITY



Parks and Recreation □ 3500 S. Rural Road □ Tempe, AZ 85282 □ (480) 858-2469 □ TDD (480) 350-5050 □ www.tempe.gov

Adapted Recreation Leader (Special Needs Programs)

OPENING DATE: Nov 26, 2007

INTERVIEWS WILL BE CONDUCTED: When a sufficient number of applications are collected.

CLOSING DATE: Open until needs of City are met.

EXPERIENCE AND TRAINING: Experience running or assisting with recreation programs. Some experience with special needs population a plus. Requires successful completion of required selection process, successful completion of background investigation, and verification of identity and work authorization.

REPRESENTATIVE ESSENTIAL FUNCTIONS:

- Coach/assist in coaching Special Olympics sports.
- Plan age-appropriate activities in a teen after school program. Ensure activities are safely conducted.
- Assist participants with Friday night Bingo programs.
- Provide inclusion support for individuals with disabilities participating in mainstream recreation programs.
- Teach/assist a class in a designated subject area.
- Actively interact with children, adults and volunteers in a positive and professional manner.
- Work as a team with other staff and volunteers.
- Set up, supervise, and clean up activities and special events.
- Complete accident/incident reports as needed.

HOURLY WAGE: \$11.80/hr

APPLICANT REQUIREMENT: First Aid and CPR required within 3 months of start of program. If currently certified, please attach a copy of certificates to application.

AVAILABILITY REQUIREMENTS:

Hours vary. Shifts may include some or all of the following:

- **2:30-6 pm, two to three weekdays per week.**
- **5:30-8:30 pm the first Friday of each month.**
- **9:15-noon Saturday mornings.**
- **Occasional weeknights as needed.**

Return Application to Parks and Recreation, 3500 S. Rural Rd.
AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER